

DEVELOPMENTAL DISABILITIES RESOURCE BOARD

920 S. Kent St. - Suite "B" Liberty, MO 64068
Phone: (816) 792-5255 Fax: (816) 792-1818

April 27, 2011

Mrs. Sherri Chapman
Office of Clay Co. Clerk
One Courthouse Square - Adm. Bldg.
Liberty, MO 64068

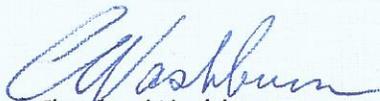
Dear Ms. Chapman:

Enclosed are copies of meeting minutes approved at the 04/26/11 board meeting:

March 29, 2011 Regular Board Meeting

Thanks for your help in placing these minutes in your files.

Sincerely,


Charles Washburn
Executive Director

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**MINUTES OF
DEVELOPMENTAL DISABILITIES RESOURCE BOARD
OF CLAY COUNTY**

March 29, 2011

The March meeting of the Developmental Disabilities Resource Board of Clay County was called to order at approximately 6:30 p.m. at the executive office, 920 S. Kent, Liberty, Missouri by Lorry Kelly, Chairman.

Present were: Karla Arnold, Ryland Duchardt, Norm Guettermann, Lorry Kelly, Mary Olshefski, Beverly Sue Ryan, Bill Taylor and Linda Weisbach. Steve Elliott was excused. Also present was Charles Washburn, Executive Director.

Guests present and signing in:

Wendy Witcig	Triality
Barbara Griggs	Concerned Care
Jim Huffman	Concerned Care
Jill Bartlett	Northland Early Education Center
Randy Hylton	Vocational Services
Betsy Keleher	CEADD
Amanda Cade	KCRO

ANNOUNCEMENTS / INTRODUCTIONS / CORRESPONDENCE

The Chairman of the Board announced Ryland Duchardt is now the Chairman of the Services Committee and Mary Olshefski and Linda Weisbach are now the Co-Chairman of the Long Range Planning committee.

Correspondence:

- Mid-Continent Library-Triality Open House April 6
- Pathways Spring 2011 newsletter
- TNC annual report
- Concerned Care March & April Rec schedule

APPROVAL OF THE MINUTES

Mary moved and Karla seconded that the minutes of the Tuesday, February 22, 2011 Board Owned Property Committee Meeting is approved. The motion passed unanimously.

Karla moved and Linda seconded that the minutes of the Tuesday, February 22, 2011 Finance Committee Meeting is approved. The motion passed unanimously.

Beverly Sue moved and Norm seconded that the minutes of the Tuesday, February 22, 2011 Regular Board Meeting is approved. The motion passed unanimously.

TREASURER'S REPORT

Charles Washburn read the Treasurer's Reports for February 2011.

As of February 28, cash assets were \$4,224,767.75 in checking and \$5,441,601.78 in short-term investments for a total in checking/savings of \$9,666,369.53. Total assets were \$11,260,983.53. Total liabilities and equity were \$11,260,983.53. Income for the month of February was \$413,328.45. Expenses for the month of February were \$372,371.39. February income in excess of expenses was \$40,957.06. Year to date income was \$3,938,214.04. Year to date expenses were \$710,122.78. Year to date income in excess of expenses was \$3,228,091.26.

Norm moved and Karla seconded that the Treasurer's Reports for February be approved as read. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Mailed approved board mtg. minutes from 1/25/11 to S. Chapman; Continued to work with KCRO to enroll several consumers in the Partnership for Hope Waiver; Participated in MACDDS meeting in Jefferson City and legislative committee conference call; Participated in VSI CARF survey; Participated in Immacolata Manor CARF survey; Gathered info regarding insurance agencies utilized by other MAC members as well as an RFP format to be used in the rebidding process; Gathered Strategic Plans of Agencies funded and Platte County Board of Services for the Long Range Planning Committee; Hosted SB40 meeting with KCRO Director; Received of Triality 3 year CARF accreditation; Received DDD Direct Connection which outlines Hope Waiver parameters; Reminded the Board of the various policies to be reviewed

COMMITTEE REPORTS

Executive Committee-The Executive Committee did not meet prior to the Board meeting.

Finance Committee – The Finance Committee did not meet prior to the Board meeting.

Services Committee—the Service Committee will meet after the April Board meeting to review Workshop/Day Program Transportation and Supported Employment Transportation Manuals.

Long Range Planning Committee

The Long Range Planning Committee met prior to the Board Meeting and reviewed the Strategic Plans of the Agencies supported as well as the Strategic Plan of Platte County Board of Services. The committee agreed that each plan had positive attributes, however at this time they feel and recommend to the Board that Targeted Case Management be pursued immediately with further Strategic Planning to be reviewed later.

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Long Range Planning Committee, continued

The committee asked the Executive Director to arrange for the Executive Directors of Platte and Jackson Counties to make a presentation on TCM at the next meeting of the committee at 5:30 p.m. April 26, 2011. The committee also asked the Executive Director to obtain agreements from Green and Pettis County boards regarding their arrangement with other counties they provide TCM.

Board Owned Property Committee

Group Home Inspections will be held April 4, 2010 at 9:00am starting at Ridgeway House. The next committee meeting will be at 5:00 pm April 26, 2011.

OLD BUSINESS:

Due to her employer's request Linda Weisbach advised the Board she would no longer be able to serve as Secretary. Therefore, Linda tendered her resignation as Secretary of the Board.

Beverly Sue moved and Ryland seconded that the Board accept Linda's resignation as Secretary of the Board. The motion carried unanimously.

Mary moved and Norm seconded that Karla Arnold be named Secretary of the Board. The motion carried unanimously.

The Finance Committee will review all insurance prior to rebidding (approximately June 1). The current policies provide coverage through August 15, 2011.

NEW BUSINESS:

None

COMMUNICATIONS: Guests

Concerned Care—Received 3rd place for float in Snake Saturday Parade.

NEEC—Walk in the Park is May 7.

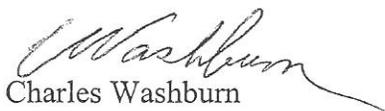
VSI—Community Awards at Finnigan's May 19

Triality—Received 3 year CARF accreditation

CEADD—Distributed yearbooks

As there were no further discussions, the meeting was adjourned at approximately 7:15 p.m.

Respectfully submitted,


Charles Washburn
Executive Director